

## BOARD MEETING MINUTES | APR 10, 2018 | 8-3yr

**DATE & TIME:**

Tuesday, Apr 10 at 8:00 am

**LOCATION:**

Best Western Chemainus Inn Board Room

**ATTENDING DIRECTORS (X identifies those NOT in attendance):**

<input type="checkbox"/> Angela	<input type="checkbox"/> Debbie	<input type="checkbox"/> Ward	<input checked="" type="checkbox"/> Barb	<input type="checkbox"/> Karla	<input checked="" type="checkbox"/> Brenda
<input type="checkbox"/> Chris	<input checked="" type="checkbox"/> Kara	<input type="checkbox"/> Lulu	<input type="checkbox"/> Sandy	<input type="checkbox"/> Amy	<input type="checkbox"/> Krystal (ex-officio)

**EX-OFFICIO SEATS:**

☐ Chemainus Theatre

☐ CVCAS

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- 1) Meeting called to order 8:10 am
  - 2) Consent Agenda - 2 minutes
    - ~~Approval of March Minutes~~
    - Payables (Cheques to be signed)
    - Income & Expense StatementIn favour All, Motion to approve: Amy, Sandy
  - 3) CBIA Taxation Renewal Year Update: Everything as been given to the muni, our letter of request submitted and now we wait until May 7<sup>th</sup> to confirm the number of petitions against the renewal.
  - 4) Letter to Editor: No feedback other than to condense before sending and even at that Amy had volunteered to take a look.
  - 5) Newsletter Discussion
    - Taxation/Vote: Yes include in the next newsletter if required lead with wins
  - 6) CAO & Mayor Meeting
    - Agenda: Discussion items that are concerning the BIA directly include parking, bus, revitalization, round about etc.
  - 7) Shop Your Town
    - Registration, confirmation of bags, and banner discussion: many people very slow to register as they are getting busier.
    - Recognition awards: Good idea we will save these for October when we revisit the shop your town campaign.
  - 8) Zone/Business Selection for Directors: Directors have identified zones they wish to represent. Those businesses not assigned will be given to the business owner closest to it.
  - 9) Employee Mat Search: We have some good Candidates, Karla, Barb, Debbie and Chris will be the small team interviewing however any board member is able to join. We will send out the selected resumes to the entire board for review before the interviews along with the schedule should they wish to attend. We will hold interviews on April 20<sup>th</sup> from 12-5.
  - 10) Misc. – 10 minutes
    - Riot Billables update – still not paid, but arrangements for these to be dropped off at bank
    - Tourist Guide – working on this as it was moved aside for hiring and shop your town
    - Old Town Meeting – went well, they wish to see more signage and recognition in maps etc. [chemainusbia.ca](http://chemainusbia.ca)

11) Open Floor

- Bikes – re-look at the biking issue with Karla
- FAM tour for new hire, hotel and any others in town who wish to take part

12) Updates

- Ward has new bears
- Thank you theatre for the extra parking at the back
- Mural society looking at totems at Kin Beach park
- Aboriginal Day June 21 in waterwheel
- Chris to contact Anthem properties as Krystal can not get them to see about some signage
- When will they be power washing downtown, question for mayor meeting
- Confidential: Jones Marina will be rebuilding at some point over the next few years and has taken up residence in Ward's board room

13) Note

- Krystal asks that all future updates happen after the meeting is dismissed so that those needing to leave do not need to stay once BIA business is concluded

14) Meeting called to close 9:47\* am

In favour All, Motion to approve: Amy, Karla

\*Meeting adjourned to a billboard and signage sub-committee meeting:

– Attendees Karla, Michelle, Chris, Amy, Lulu, Angela