

BOARD MEETING AGENDA | JULY 10, 2018 | 11-3yr

DATE & TIME:

Tuesday, July 10 at 8:00 am

LOCATION:

Best Western Chemainus Inn Board Room

ATTENDING DIRECTORS:

Angela X Debbie Ward X Barb X Karla X Brenda
 X Chris Kara X Lulu Sandy Amy X Shelley (ex-officio)
EX-OFFICIO SEATS: X Chemainus Theatre CVCAS Krystal (Phone)

1) Meeting called to order 8:13 am

2) Consent Agenda

- Approval of June Minutes
- Payables (Cheques to be signed)
- Income & Expense Statement/Balance Sheet

In favour all, Motion to approve: Lulu , Barb

3) Items For Review

- Work In Progress Report (WIP)
 - Arrange a Breakfast info meeting in Sept with Community Policing to present about their Business Watch Program.
 - follow up with Natasha at muni re: highway signage request
 - Reach out to Bus companies about stopping on Alder draft letter written.
 - Contact Mark re: street banners – pick the up and go somewhere else
 - get quotes from leons for outdoor map signs, street banners
 - Baskets – get Sabrina to write something out re: recommendations for next year
 - ask them to move two from Best Western (1) to CIBC and (1) to Vintiquity
 - Snipe – sizing, specs? Mark was going to do it, but time to move on.
 - Get outdoor map (podium and bakery) quotes from Leons / KKP
 - Shop Your Town – Revive in Aug – ‘Christmas in August’ sale ? Use the sleigh. Help shops clear out summer stock
 - Contractor Time and Expenses
- In favour all, Motion to approve: Debbie , Barb

4) Events Recap + Discussion

- Canada Day – update on event and turn out
- Halloween – Idea to make it into a “Fall Festival/Market + Halloween Event” – Ask for volunteers for a committee – organize first meeting in August
- Savour Chemainus – one week in Oct. Keep it, good for restaurants. See what was done last year re: marketing.

5) Misc.

- Bags update – currently waiting for stock -all very popular
- Advocacy letter re: buses- Reach out to Bus companies and Natasha at Muni
- Maps at Waterwheel/Bakery – Send out a quote request to 2 others (Mark was already done)
- Basket Update – Sabrina says irrigation and watering is probably not the issue, but rather the baskets – she has offered her pro advice for next year, get something in writing.

6) Open Floor

Meeting called to close 9:00 am

In favour all, Motion to approve: Debbie , Barb